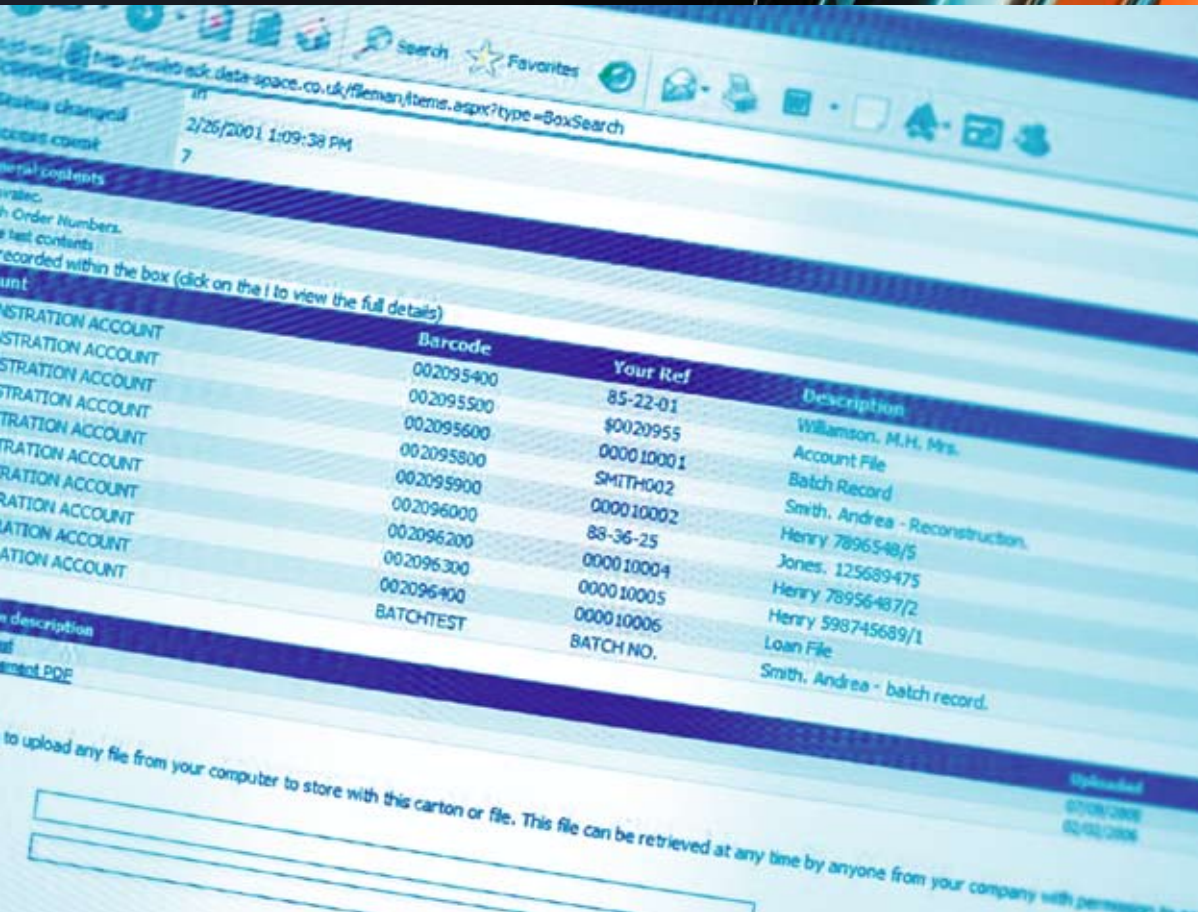


Webtrack

Data location - tracking - viewing system



Features:

Webtrack enables authorised users access to the following key services

1. **Security**
RAID 5 Encrypted Security.
2. **Restricted viewing**
Staff members are defined with different levels of access rights.
3. **Location**
Find a physical location of items on or off site – find the last known requestor.
4. **View**
Any file can have a scanned image that is linked to the physical ref no. This can be viewed online, printed or exported and comments added.
5. **Order supplies**
Preferential discounted rates for webtrack users.
6. **Order services**
Any request for other services or reports can be done through webtrack.



Dataspace UK are dedicated document archiving and records management facilities with dedicated processes and procedures for the control and management of valuable physical & electronic client data.

In today's fast moving business markets commerce demands the ability to go online 24-7, identify items by archive storage box, individual file or media tape and track the items required, whether located within Dataspace BS:5454 accredited repositories or within a clients own offices.

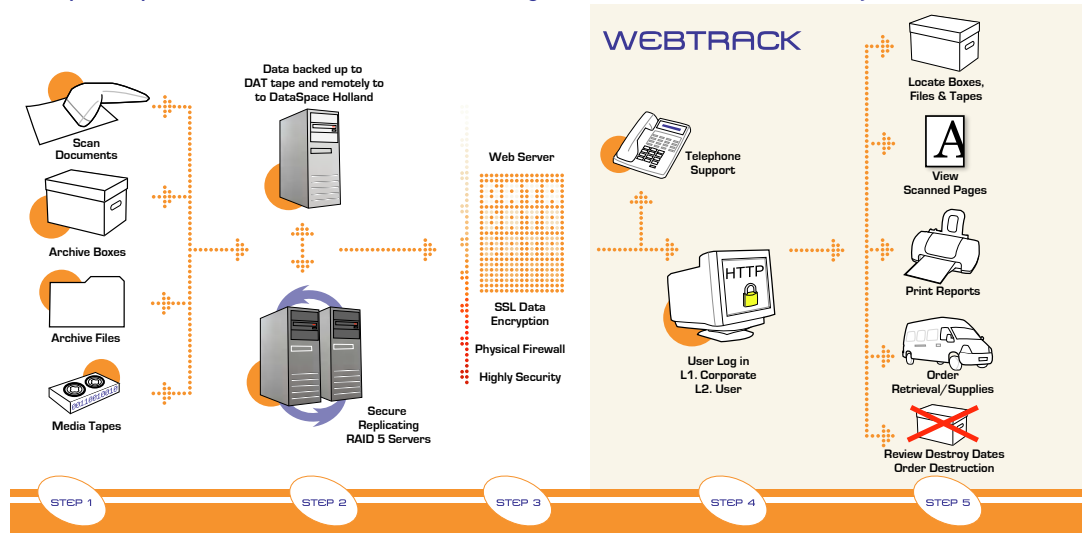


Dataspace 'Webtrack' then goes further and links to separate secured image servers to view scanned pages/diagrams or download as .pdf to a local PC or intranet. The system provides cost and efficiency benefits to small offices and corporate organisations that require a global portal to control and audit documentation online. **Dataspace Webtrack has all these facilities and many more that will enhance and streamline the control and records management responsibilities of your organisation!**



Dataspace Webtrack is a highly secure and sophisticated environment for the control and storage of clients' valuable data and all access is strictly monitored and controlled directly from the web server. Detailed reports are available showing which users have accessed the database and which items have been viewed, printed and/or exported.

5 simple steps to a web based total record management and archive database system.



- Step 1** All items (archive carton, file, media tape/cd or scanned images) are registered to the Dataspace advanced bar code tracking system.
- Step 2** All information is downloaded onto twin replicating RAID 5 servers, which are backed up to Dataspace NL operation in Eindhoven Netherlands.
- Step 3** The information is available over the internet but is protected by firewall and SSL data encryption as used by Banks etc.
- Step 4** You are given a secure password for your organisation. Further access rights are then defined by your user ID and personal log in details. Full telephone support is available from Dataspace Administration teams.
- Step 5** You can then search for items in accordance with your user access rights. Item locations, previous requestors, destroy dates, are all accessible and the scanned images can be viewed and comments added. Reports can be generated and discounted supplies ordered!

WEBTRACK - YOU NOW HAVE CONTROL!

For details of our other services please see info sheets on:

- Document and Diagram Scanning
- Confidential Destruction
- Archive Storage & Record Management
- Back-up and Media Vaulting
- Bunker Archive

